

# Memorandum

Department of Public Services  
Parks and Recreation Division



DATE: June 3, 2013

TO: Michael G. Herring, City Administrator

FROM: Mike Geisel, Director of Public Services

SUBJECT: Meeting Minutes – 5/30/2013 Parks and Recreation Committee

A meeting of the Parks and Recreation Committee took place on Thursday, May 30, 2013. Those in attendance included Chairperson Elliot Grissom, Ward 2, Councilmember Nancy Greenwood, Ward 1, and Councilmember Mike Casey, Ward 3. Also in attendance were Mayor Bob Nation, City Administrator Mike Herring, Director of Public Services Mike Geisel, Director of Parks and Recreation Tom McCarthy and Executive Secretary Kathy Lantz. Councilmember Bruce DeGroot, Ward 4, was absent from the meeting.

**Chairperson Grissom called the meeting to order at 5:30 p.m.**

**Agenda Item #1: Approval of Minutes –**

**Councilmember Casey motioned to approve the January 31, 2013 Minutes of the Parks and Recreation Committee Meeting. The motion was seconded by Councilmember Greenwood and passed by a voice vote of 3 to 0.**

Chairman Grissom handed out a schedule of previously approved meeting dates for the Committee to inform the new members of possible future meeting dates.

Mr. Herring stated that the meeting schedule, which was approved by the previous Committee, is only a guideline, the dates are not definite and only set aside for possible meetings.

**Agenda Item #2: Committee Assignments –**

Discussion followed concerning Vice Chair of the Parks and Recreation Committee and liaison assignments to the Beautification Committee, Chesterfield Citizens for the Environment Committee and Parks and Recreation Citizens Advisory Committee.

**Councilmember Casey motioned to elect Councilmember DeGroot as Vice Chairperson of the Parks and Recreation Committee. The motion was seconded by Councilmember Greenwood and passed by a voice vote of 3 to 0.**

The following Committee liaison recommendations were made:

**Liaisons:**

Beautification Committee–Councilmember Greenwood.  
Chesterfield Citizens for the Environment Committee–Chairperson Grissom.  
Parks and Recreation Citizens Advisory Committee–Councilmember Casey.

Chairperson Grissom stated that Councilmember Barry Flachsbart, Ward 1, expressed a desire to remain as a liaison representative to the Parks and Recreation Citizens Advisory Committee, even though he is no longer a member of this Committee, if no one on the present Committee volunteered.

Mr. Herring stated the reason for having a representative from a Committee to be a liaison to a Sub-Committee allows for liaison linkage between the Committee and the Sub-Committee. Councilmember Casey volunteered to be the liaison to the Parks and Recreation Citizens Advisory Committee.

**Councilmember Casey motioned to assign Councilmember Greenwood to the Beautification Committee, Chairperson Grissom to the Chesterfield Citizens for the Environment Committee and Councilmember Casey to the Parks and Recreation Citizens Advisory Committee. The motion was seconded by Councilmember Greenwood and passed by a voice vote of 3 to 0.**

**Agenda Item #3: Chesterfield Levee Trail**

Mr. Geisel summarized his MEMO, dated April 17, 2013, regarding the Chesterfield Levee Trail and concluded by recommending, based upon all of the problems and conflicts described within his MEMO, that all efforts to improve the Howell Island access, to the Chesterfield Levee Trail, be suspended, noting that the levee trail access, at that location is, at best, redundant.

Councilmember Greenwood motioned to accept Staff's recommendation. The motion was seconded by Councilmember Casey and passed by a voice vote of 3-0. Mr. Herring noted that this action, by the Committee, does not require further discussion/approval by City Council.

**Agenda Item #4: CVAC Bleacher Covers**

Mr. Geisel next summarized his MEMO, dated May 21, 2013, regarding a proposal for CVAC Bleacher Covers, at the "F" Athletic Fields. He recommended that, in conjunction with the \$154,000 previously approved by City Council for this project, that the Committee endorse awarding a contract to **Day & Night Solar**, for construction of these bleacher covers, which will now include the addition of photo-voltaic panels. The cost of the contract will actually be for a total-not-to-exceed \$204,000. However, \$50,000 of that total will be reimbursed to the City, by Ameren UE, thus reducing the actual cost to the full amount previously approved by City Council. Discussion ensued.

Councilmember Casey thanked Mr. Geisel for his research in developing this recommendation.

Councilmember Greenwood expressed concerns about “aesthetics” concerning these proposed panels and possible damage to the panels, caused by foul balls. Mr. Geisel noted that instead of having a typical corrugated metal roof, these panels would lie flat on the roof and would feature shaded glass to obscure the sun. He further commented that a screen has been developed and thoroughly tested, which will be placed, over the panels, to protect them from foul balls, etc.

Mr. Herring noted that the \$50,000 had already been approved by Ameren UE, due to the efforts of Day & Night Solar. As a result, the inclusion of these protected solar panels would be at NO ADDITIONAL COST to the City, with potential annual energy “savings” of approximately \$4,500/year.

Additional discussion ensued with a motion being made by Councilmember Casey, seconded by Councilmember Grissom, to recommend approval of Staff’s recommendation, to award a contract to Day & Night Solar, at a total cost of \$204,000 and to accept the \$50,000 grant from Ameren UE, for the addition of solar panels, for a net total cost of \$154,000. A voice vote was taken, with a 2-1 result, with Councilmember Greenwood voting “no”.

#### **Agenda Item #5: Updates**

##### **Park Enhancements:**

Tom McCarthy, Director of Parks and Recreation, gave a PowerPoint presentation showing the park enhancements made to the Amphitheater and the Chesterfield Valley Athletic Complex (CVAC). Chesterfield Amphitheater signs have been put up at 2 entrances to the amphitheater. A deck has been constructed to provide additional seating and could be used for sponsor-hosted events. The deck will be equipped with bar-stool tables and a restroom is located in the vicinity. The deck is constructed of a plastic composite with a 30-year warranty and the railing is black-painted aluminum. The cost of the deck was \$30,000.00.

Five entrance signs have been erected at the CVAC to identify the various field and parking lot locations.

Softscape improvements have been added at the CVAC with raised flower beds, bushes and irrigation. The raised flower beds were built by City staff. Bushes and raised flower beds were also added by the Miracle Field.

Free-standing signage has been added throughout the complex to identify locations of concession stands, restrooms, ball fields and parking areas.

Mr. Herring and Councilmember Greenwood stated that they have never seen anyone use the Miracle field and asked if there is a schedule of events at that field.

Mr. McCarthy stated that there is a schedule for the groups that do use the Miracle Field and that the participants cannot play in extreme temperatures. Mr. McCarthy stated that he would get a schedule of events to the Committee.

Mr. McCarthy stated that Ultimate Frisbee, lacrosse and flag football are some of the sports being played on the multi-purpose fields at the CVAC.

Mr. McCarthy stated that the City's arborist has been working with the Beautification Committee on suggestions for plantings at the CVAC.

Mr. McCarthy stated that old horse troughs have been added around the barn at Eberwein Park and the Beautification Committee will be helping with planting suggestions.

Mr. McCarthy stated that the pavilion at Central Park has been power washed and the structural steel has been painted.

Mr. McCarthy stated that enhancements were made to the stream walks around the lake. Part of the hill has been removed for better drainage and a rock wall was built with large pavers with added plantings.

Mr. Geisel stated that the pedestrian bridge over the spillway by the dam at the lake has been ordered, DNR approval has been received and the bridge should be completed in the fall.

### **Potential Trailhead Behind Hilton Garden Inn**

Mr. McCarthy stated that Councilmember Derek Grier, a former Committee member, had suggested using some parking spaces by the Hilton Garden Inn and the Brinkmann Constructors buildings as a trailhead. Discussion had followed about approaching these two companies. The Brinkmann Constructors management has stated that they have new tenants and need all of their parking spaces. The Hilton Garden Inn management stated that they are interested and Mr. McCarthy will be putting together a proposal.

**The meeting Committee adjourned their meeting at 6:13pm.**